

## **MLRC Donor Charter**

As a charity that may seek donations from the public, Mercy Law Resource Centre (MLRC) has adopted the Charities Regulator Guidelines for Charitable Organisations on Fundraising from the Public.

- MLRC is committed to complying with the Guidelines and has formally discussed and adopted the Guidelines at a meeting of the governing body.
- MLRC confirms its commitment to the principles set out in the Guidelines for Charitable Organisations on Fundraising from the Public by a statement to that effect in its annual report.
- MLRC has a Donor Charter which is consistent with the Guidelines for Charitable Organisations on Fundraising from the Public.
- MLRC regularly monitors compliance with the Guidelines for Charitable
  Organisations on Fundraising from the Public and compliance reports are received
  regularly by the governing body.
- MLRC considers the Guidelines for Charitable Organisations on Fundraising from the Public when planning all fundraising activity.
- MLRC does not presently work with third party fundraisers but if it is intended to do so in future will ensure a policy is put in place in that regard.
- MLRC provides honest, open, accountable and transparent disclosure when fundraising from the public.
- MLRC has appointed [the Managing Solicitor] to be responsible for compliance with the Guidelines for Charitable Organisations on Fundraising from the Public.
- MLRC ensures that fundraising staff are provided with information and training on the Guidelines for Charitable Organisations on Fundraising from the Public and its implementation.
- MLRC has a feedback and complaints procedure consistent with the Guidelines [link]. Feedback is recorded for review by relevant staff including the CEO and governing body. Feedback is responded to promptly and appropriately.
- MLRC prepares financial reports consistent with the requirements of the Charities Act 2009 and the Charities Regulator which include a statement concerning the extent to which control of the organisation is independent of its funding sources.

- MLRC ensures that all donations are tracked and recorded and complies with data protection requirements.
- MLRC is accessible to the public by phone, email and post.